1f - Relationships with Academic & Clinical Agencies

D - clinical Agencies Receiving MGH students

3 - Massachusetts Eye & Ear Infirmary, 1975-1980

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MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

AGREEMENT OF AFFILIATION

BETWEEN

MASSACHUSETTS GENERAL HOSPITAL SCHOOL OF NURSING

AND

MASSACHUSETTS EYE AND EAR INFIRMARY

FOR THE SCHOOL YEAR - 1975-1976

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the Clinic facilities of the Massachusetts Eye and Ear Infirmary Out-Patient Department (Eye Clinic and Ear, Nose and Throat Clinic). This experience will be part of the Massachusetts General Hospital School of Nursing course in Nursing Care of the Ambulatory Patient.

The number of students to go to the Clinics of the Massachusetts Eye and Ear Infirmary shall be approximately eighteen (18) a year; i.e., one to three students in each five week period. No students shall be assigned during the last two weeks of July nor during August.

General Plan

The student nurses shall be assigned for a five-week block of experience. One student shall be assigned to Ear, Nose and Throat Clinic and one or two students assigned to the Eye Clinic. One of the students assigned to Eye Clinic will be in the Eye Clinic for a morning assignment only.

During each rotation, the student nurse shall select a patient from the clinic census to whom she will make a home visit. The patient will be selected according to the criteria for home visits which has been developed by the faculty of Nursing Care of the Ambulatory Patient.

The student nurses will record in the patient record that information which is pertinent to the health care of the individual. All student nurse recording is to be counter-signed by a clinical instructor.

The experience shall begin on Tuesday, September 2, 1975 and continue throughout the year until July 11, 1976. The change dates, holidays, and vacations are as follows:

Rotation Dates: Tuesday, September 2, 1975 (Holiday 9/1/75, class day 9/2/75)
Monday, October 6, 1975
Monday, November 17, 1975
Monday, January 5, 1976
Tuesday, February 17, 1976 (Holiday 2/16/76)
Monday, March 22, 1976
Monday, May 3, 1976
Monday, June 7, 1976

Mass Eye + Ear - no statement of disability insurance

Vacations: No students will be in clinical practice areas
November 10 through 16, 1975
December 22, 1975 through January 4, 1976
February 9, through 15, 1976
April 26 through May 2, 1976
July 11 through September 6, 1976

Holidays: Students will observe the legal holidays as observed by Clinical personnel with the exception that they will not be in the clinical areas on Friday, November 28, 1975.

Variations because of holidays shall be planned in advance and notice given to The Massachusetts Eye and Ear Infirmary.

The students' clinical areas shall be:

a. Eye Clinic: 1 student - 8:00 a.m. - 4:30 p.m.
1 student - 8:00 a.m. -11:30 a.m.

b. Ear Clinic: 8:00 a.m. - 4:30 p.m. with the exception of Friday which will be 8:00 a.m. - 12:00 noon

c. These hours may be subject to change, dependent upon the learning experiences available.

The first day of each rotation will be a class day, thus the first week of each rotation students will be in the clinical area on Tuesday, Wednesday and Friday. The exception to this will be the weeks when Monday is a holiday. Students will then be in the clinical area on Wednesday and Friday. From the second through the fifth week, students will be in the clinical area on Monday, Tuesday and Friday. Holidays will be observed in accordance with the Clinic schedule.

The distribution of the students shall be planned by the Chairman of the Course in Nursing Care of the Ambulatory Patient in conference with the Administrative Assistant of the Massachusetts Eye and Ear Infirmary or his designee.

The responsibility for instruction shall remain with the Massachusetts General Hospital School of Nursing instructors.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Massachusetts Eye and Ear Infirmary Clinics.

The responsibility for maintenance of the required standards of patient care shall remain with the Nursing Service of the Massachusetts Eye and Ear Infirmary or the designee of the Massachusetts Eye and Ear Infirmary.

The Massachusetts Eye and Ear Infirmary shall provide:

1. Orientation of incoming students and instructors to the facilities and major policies involved in the care of the Clinic patients.

2. First aid or emergency treatment for students and instructors, if necessary, and shall notify the Massachusetts General Hospital School of Nursing of such incident.

The Massachusetts General Hospital School of Nursing, with approval of the Massachusetts Eye and Ear Infirmary authority, may employ as special lecturers selected members of the Massachusetts Eye and Ear Infirmary Staff. Reimbursement shall be made to the lecturer by the Massachusetts General Hospital School of Nursing at the rate of $15.00 per hour.

The Massachusetts General Hospital School of Nursing shall assign one member of its instructional staff to act as liaison with the Director of Nursing, Massachusetts Eye and Ear Infirmary or her designee.

The Massachusetts General Hospital School of Nursing Health Service shall be responsible for health supervision of its student nurses. Notice of students' illness should be given to the designated nurse member of the Massachusetts Eye and Ear Infirmary Staff.

REVIEW OF AGREEMENT

This agreement, when signed, shall remain in effect for one year. Before the end of the School Year 1975-1976, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing of the Massachusetts Eye and Ear Infirmary shall review the year's experience and make plans for the succeeding year.

Director
Massachusetts Eye and Ear Infirmary

General Director
Massachusetts General Hospital

Barbara E. Corey Ed.
Director of Nursing
Massachusetts Eye and Ear Infirmary

Director of the School of Nursing
Massachusetts General Hospital

September 30, 1975
Date

September 2, 1975
Date

NP:sak

The Massachusetts General Hospital School of Nursing, with approval of the Massachusetts Eye and Ear Infirmary Authority, may employ as special lecturers selected members of the Massachusetts Eye and Ear Infirmary Staff. Reimbursement shall be made to the lecturer by the Massachusetts General Hospital School of Nursing at the rate of $15.00 per hour.

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Director
Massachusetts Eye and Ear Infirmary

General Director
Massachusetts General Hospital

Director of Nursing
Massachusetts Eye and Ear Infirmary

Director of the School of Nursing
Massachusetts General Hospital

Date

Date

September 8, 1976

Mrs. Barbara Corey
Director of Nursing
Massachusetts Eye and Ear Infirmary
243 Charles Street
Boston, Massachusetts 02114

Dear Mrs. Corey:

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Massachusetts Eye and Ear Infirmary Out-Patient Department (Eye Clinic and Ear, Nose and Throat Clinic). This experience will be part of the Massachusetts General Hospital School of Nursing course in Nursing Care of the Ambulatory Patient.

The number of students to be assigned to the Clinics of the Massachusetts Eye and Ear Infirmary shall be approximately eighteen (18) per year; i.e., one to three students in each five-week period. No students shall be assigned during the last two weeks of July or during August.

Specifically, the student nurses shall be assigned for a five-week experience which shall be divided into two sections; one student assigned to Ear, Nose and Throat Clinic and one or two students assigned to the Eye Clinic. In the event that two students are assigned to the Eye Clinic, one student will attend only a morning session.

During each rotation, the student nurse shall select a patient from the clinic census to whom she will make a home visit. The patient will be selected according to the criteria for home visits which has been developed by the faculty of Nursing Care of the Ambulatory Patient.

The student nurses will record in the patient record that information which is pertinent to the health care of the individual. All student nurse recording is to be countersigned by a clinical instructor.

The experience shall begin on Tuesday, September 7, 1976 and continue throughout the year until July 18, 1977. The change dates, holidays and vacations are as follows:

September 8, 1976

Mrs. Barbara Corey
Director of Nursing
Massachusetts Eye and Ear Infirmary
243 Charles Street
Boston, Massachusetts 02114

Dear Mrs. Corey:

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the facilities of the Massachusetts Eye and Ear Infirmary Out-Patient Department (Eye Clinic and Ear, Nose and Throat Clinic). This experience will be part of the Massachusetts General Hospital School of Nursing course in Nursing Care of the Ambulatory Patient.

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During each rotation, the student nurse shall select a patient from the clinic census to whom she will make a home visit. The patient will be selected according to the criteria for home visits which has been developed by the faculty of Nursing Care of the Ambulatory Patient.

The student nurses will record in the patient record that information which is pertinent to the health care of the individual. All student nurse recording is to be countersigned by a clinical instructor.

The experience shall begin on Tuesday, September 7, 1976 and continue throughout the year until July 18, 1977. The change dates, holidays and vacations are as follows:

Clinical Rotation Schedule 1976-1977

The eight blocks of five-week rotations from 9/7/76-7/15/77 are:

1. Tuesday, September 7, 1976 - Friday, October 8, 1976
2. Tuesday, October 12, 1976 - Friday, November 12, 1976
3. Monday, November 15, 1976 - Friday, December 17, 1976

2 Week Student Vacation

4. Monday, January 3, 1977 - Friday, February 4, 1977
5. Tuesday, February 22, 1977 - Friday, March 25, 1977
6. Monday, March 28, 1977 - Friday, April 29, 1977

1 Week Student Vacation

7. Monday, May 9, 1977 - Friday, June 10, 1977
8. Monday, June 13, 1977 - Friday, July 15, 1977

Student vacation July 16, 1977 - September 6, 1977
Students will observe legal holidays when the Ambulatory Care Center is closed; they will also be off on Friday, November 26, 1976.

The first week of each rotation will be class days with no clinical practicum. Weeks two through four, clinical practicum days will be Monday, Tuesday, Wednesday and Friday. Thursday will be a class day.

These weeks are:

Rotation #1: September 13, 20 and 27, 1976
Rotation #2: October 18, 25 and November 1, 1976
Rotation #3: November 22, 29 and December 1, 1976
Rotation #4: January 10, 17 and 24, 1977
Rotation #5: February 25, March 7 and 14, 1977
Rotation #6: April 4, 11 and 19, 1977
Rotation #7: May 16, 23 and 31, 1977
Rotation #8: June 20, 27 and July 4, 1977

Week five, clinical practicum will be Monday, Tuesday and Wednesday. Thursday and Friday will be class days. Rotation dates for week 5 are:

Rotation #1: October 4, 1976
Rotation #2: November 8, 1976
Rotation #3: December 13, 1976
Rotation #4: January 31, 1977
Rotation #5: March 21, 1977
Rotation #6: April 25, 1977
Rotation #7: June 6, 1977
Rotation #8: July 11, 1977

Variations because of holidays shall be planned in advance and notice given to the Massachusetts Eye and Ear Infirmary.

Clinical Rotation Schedule 1976-1977

The eight blocks of five-week rotations from 9/1/76-1/15/77 are:

1. Tuesday, September 7, 1976 - Friday, October 8, 1976
2. Tuesday, October 12, 1976 - Friday, November 12, 1976
3. Monday, November 15, 1976 - Friday, December 17, 1976

2 Week Student Vacation

4. Monday, January 3, 1977 - Friday, February 4, 1977
5. Tuesday, February 22, 1977 - Friday, March 25, 1977
6. Monday, March 28, 1977 - Friday, April 29, 1977

1 Week Student Vacation

7. Monday, May 9, 1977 - Friday, June 10, 1977
8. Monday, June 13, 1977 - Friday, July 15, 1977

Student vacation July 16, 1977 - September 6, 1977
Students will observe legal holidays when the Ambulatory Care Center is closed; they will also be off on Friday, November 26, 1976.

The first week of each rotation will be class days with no clinical practicum. Weeks two through four, clinical practicum days will be Monday, Tuesday, Wednesday and Friday. Thursday will be a class day.

These weeks are:

Rotation #1: September 13, 20 and 27, 1976
Rotation #2: October 18, 25 and November 1, 1976
Rotation #3: November 22, 29 and December 1, 1976
Rotation #4: January 10, 17 and 24, 1977
Rotation #5: February 25, March 7 and 14, 1977
Rotation #6: April 4, 11 and 18, 1977
Rotation #7: May 16, 23 and 31, 1977
Rotation #8: June 20, 27 and July 6, 1977

Week five, clinical practicum will be Monday, Tuesday and Wednesday. Thursday and Friday will be class days. Rotation dates for week 5 are:

Rotation #1: October 4, 1976
Rotation #2: November 8, 1976
Rotation #3: December 13, 1976
Rotation #4: January 31, 1977
Rotation #5: March 21, 1977
Rotation #6: April 25, 1977
Rotation #7: June 6, 1977
Rotation #8: July 11, 1977

Variations because of holidays shall be planned in advance and notice given to the Massachusetts Eye and Ear Infirmary.

The students' clinical hours shall be:

a. Eye Clinic: 1 student - 8:30 a.m. - 5:00 p.m.
1 student - 8:30 a.m. - 11:30 a.m.

b. Ear Clinic: 8:30 a.m. - 5:00 p.m.

c. These hours may be subject to change, dependent upon the learning experiences available.

The Massachusetts General Hospital School of Nursing agrees to assign one member of its instructional staff to act as liaison with the Director of Nursing, Massachusetts Eye and Ear Infirmary or her designee.

The distribution of the students shall be planned by the Chairman of the Course in Nursing Care of the Ambulatory Patient in conference with the Administrative Assistant of the Massachusetts Eye and Ear Infirmary or his designee.

Individual student assignments shall be planned by the instructors of the Massachusetts General Hospital School of Nursing in conference with the appropriate nurses of the Massachusetts Eye and Ear Infirmary Clinic.

The responsibility for instruction and supervision shall remain with the Massachusetts General Hospital School of Nursing instructors.

The responsibility for maintenance of the required standards of patient care shall remain with the Nursing Service of the Massachusetts Eye and Ear Infirmary or the designee of the Massachusetts Eye and Ear Infirmary.

It is understood that the Massachusetts Eye and Ear Infirmary will provide orientation of incoming students and instructors to the facilities and major policies involved in the care of the Clinic patients as well as first aid or emergency treatment for students and instructors, if necessary.

We understand that the Massachusetts General Hospital School of Nursing, with approval of the Massachusetts Eye and Ear Infirmary authority, may employ as special lecturers selected members of the Massachusetts Eye and Ear Infirmary Staff. Reimbursement shall be made to the lecturer by the Massachusetts General Hospital School of Nursing at the rate of $15.00 per hour.

The Massachusetts General Hospital School of Nursing Health Service will accept responsibility for health supervision of its student nurses. Notice of students' illness should be given to the designated nurse member of the Massachusetts Eye and Ear Infirmary Staff.

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1 student - 8:30 a.m. - 11:30 a.m.

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I hope the above terms and conditions are satisfactory as stated and would appreciate written confirmation to that effect from you.

Sincerely yours,

Natalie Petzold, R.N.
Director of the School of Nursing

NP:pjm

I hope the above terms and conditions are satisfactory as stated and would appreciate written confirmation to that effect from you.

Sincerely yours,

Natalie Petzold, R.N.
Director of the School of Nursing

NP:pjm

Similar agreement beginning 1969-1970 unchanged (except for dates) through 1979-1980

MASSACHUSETTS GENERAL HOSPITAL
SCHOOL OF NURSING

AGREEMENT OF AFFILIATION

BETWEEN

MASSACHUSETTS GENERAL HOSPITAL

SCHOOL OF NURSING

AND

MASSACHUSETTS EYE AND EAR INFIRMARY

FOR THE SCHOOL YEAR - 1978-1979

The Massachusetts General Hospital School of Nursing requests the privilege of utilizing the Clinic facilities of the Massachusetts Eye and Ear Infirmary Out-Patient Department (Eye Clinic and Ear, Nose, and Throat Clinic). This experience will be part of the Massachusetts General Hospital School of Nursing course in Nurses Role in Ambulatory Health Care.

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General Plan

The student nurses shall be assigned for a five week block of experience, with on student assigned to Ear, Nose and Throat Clinic and one or two students assigned to the Eye Clinic. One of the students assigned to Eye Clinic will be in the Eye Clinic for a morning assignment only.

During each rotation, the student nurse shall select a patient from the clinic census to whom she will make a home visit. The patient will be selected according to the criteria for home visits which has been developed by the faculty of the course, Nurses Role in Ambulatory Health Care.

The student nurses will record in the patient record that information which is pertinent to the health care of the individual. All student nurse recording is to be countersigned by a clinical instructor.

The experience shall begin on Tuesday, September 5, 1978 and continue throughout the year until July 13, 1979. The change dates, holidays and vacations are as follows:

Clinical Rotation Schedule 1978-1979

The eight blocks of five week rotations from 9/5/78-7/13/79 are:

1. Tuesday, September 5, 1978 - Friday, October 6, 1978
2. Tuesday, October 10, 1978 - Friday, November 10, 1978
3. Monday, November 13, 1978 - Friday, December 15, 1978

2 Week Student Vacation: December 16, 1978 - January 1, 1979

4. Tuesday, January 2, 1979 - Friday, February 2, 1979

2 Week Student Vacation: February 3, 1979 - February 19, 1979

5. Tuesday, February 20, 1979 - Friday, March 23, 1979
6. Monday, March 26, 1979 - Friday, April 27, 1979

1 Week Student Vacation: April 28, 1979 - May 6, 1979

7. Monday, May 7, 1979 - Friday, June 8, 1979
8. Monday, June 11, 1979 - Friday, July 13, 1979

Student vacation July 14, 1979 - September 9, 1979
Students will observe legal holidays when the Ambulatory Care Center is closed; they will also be off on Friday, November 24, 1978

Clinical Practice and Classroom

Weeks 1 and 2:	Partial days in clinical area. Thursday: class day, no clinical
Weeks 3 and 4:	Monday, Tuesday, Wednesday, Friday in clinical area. Thursday: class day
Week 5:	Monday, Tuesday, Wednesday in clinical area. Thursday, Friday: class days and evaluations.

Students will be scheduled for one-day community health observations during each rotation. Staff will be notified of these dates prior to the student experience.

Variations because of holidays shall be planned in advance and notice given to The Massachusetts Eye and Ear Infirmary.

The students' clinical hours shall be:

a. Eye Clinic: 1 student - 8:30 a.m. - 5:00 p.m.
1 student - 8:30 a.m. - 11:30 a.m.

b. Ear Clinic: 8:30 a.m. - 5:00 p.m.

c. These hours may be subject to change, dependent upon the learning experiences available.

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REVIEW OF AGREEMENT

This agreement, when signed, shall remain in effect for one year. Before the end of the School year 1978-1979, the Director of the Massachusetts General Hospital School of Nursing and the Director of Nursing of the Massachusetts Eye and Ear Infirmary shall review the year's experience and make plans for the succeeding year.

Director
Massachusetts Eye and Ear Infirmary

General Director
Massachusetts General Hospital

Director of Nursing
Massachusetts Eye and Ear Infirmary

Director of the School of Nursing
Massachusetts General Hospital

Date: August 10, 1978

Date: August 7, 1978

DM:mh
6/78